Community Programs & Testing Office  
356 East Road, behind the F Cluster  
Email: clep@ncc.edu  
Phone: 516.572.9947  
Web: www.ncc.edu/clep

Nassau Community College is a test site for both CLEP and DSST exams. For about $130 you can earn 3 or more college credits with a passing score!

College level exams allow students to test and earn college credit in a wide range of subjects. Colleges and universities throughout the country use CLEP and DSST exams to award credits toward associate's and bachelor's degrees (or to satisfy graduate school pre-reqs). Each college or university establishes an independent policy regarding which exams it will accept, the number of credits awarded and the score required.

**CLEP**  [https://clep.collegeboard.org](https://clep.collegeboard.org)  **DSST**  [http://getcollegecredit.com](http://getcollegecredit.com)

**Who is eligible to take a college level exam?**
College level exams have benefited teachers looking to obtain additional certification or earn salary step increases, grad students needing to meet pre-reqs and students looking for that final credit to meet graduation requirements! High school and home schooled students use college level exams to get a jump start on college.

Anyone can take a college level exam, but it is the candidate’s responsibility to determine if the school accepts the exam and what score is required for credit. Students at Nassau Community College should check with an academic advisor before registering for an exam.

**How do I register?**
For DSST exams decide which exam to take:

- Mail the Nassau Community College application form and a $50 check or money order payable to “Nassau Community College”. The $50 fee is a non-refundable / non-exchangeable proctoring fee.  
  Nassau Community College  
  One Education Drive – Att: CLEP  
  Garden City, NY 11530

- After receiving your application and your administrative fee payable to NCC, we will reserve your seat. We will mail or email your confirmation. If you have not received a confirmation or email from clep@ncc.edu please check your spam folder or email us to verify that we have your application.
How long is the exam?
Exams run 90 to 120 minutes.

When can I take the exam?
CLEP and DSST exam dates are posted at www.ncc.edu/clep. If you cannot test on a posted date, please contact the office and we will try to accommodate you on a weekday.

Can I get a refund if I decide not to take the test?
No. The administrative fee is non-refundable and non-exchangeable. If you need to change your test date you must submit another $50 check or money order payable to Nassau Community College. Your unused CLEP registration ticket is valid for 6 months from the date of purchase.

Can I retake an exam that I have failed?
Yes. A student may retake an exam that they have not passed after 90 days. However, if you failed, you may benefit from taking the class. Nassau offers classes days, evening, weekends and on-line! If you attempt to take the same exam title before three months your score will be invalidated. You may, if you wish, take a different exam during the waiting period.

How should I prepare?
Both the College Board and Prometric offer sample questions and fact sheets about the exams. There are many free on-line resources (search for course outlines) or visit a library for a textbook or review book. Many high school students are doing college level work!

Special Accommodations: Please allow a minimum of 2 weeks’ notice for us to review accommodations documentation. We may need to schedule your exam at a different time to meet your accommodations.

How can I get more information?
Stop by our office, located behind the F Cluster on East Road, call 516. 572.9947/7699 or email us at CLEP@ncc.edu. When e-mailing, please allow about 48 hours for a response.
<table>
<thead>
<tr>
<th>DSST Test Title</th>
<th>Credit in Semester Hours</th>
<th>Minimum Score</th>
<th>NCC Course</th>
<th>Credits</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Principles of Finance</td>
<td>3B/BU</td>
<td>46/400</td>
<td>FIN 111</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>General Anthropology</td>
<td>3B</td>
<td>47</td>
<td>ANT203</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>Art of the Western World</td>
<td>3B</td>
<td>48</td>
<td>ART999</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>Business Ethics and Society</td>
<td>3B</td>
<td>400</td>
<td>PHI 111</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>Introduction to Business</td>
<td>3B</td>
<td>46/400</td>
<td>BUS110</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>Principles of Supervision</td>
<td>3B</td>
<td>46/400</td>
<td>BUS112</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>Human Resource Management</td>
<td>3B</td>
<td>46</td>
<td>BUS140</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>Organizational Behavior</td>
<td>3B</td>
<td>48</td>
<td>BUS150</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>Introduction to Computing</td>
<td>3B</td>
<td>45/400</td>
<td>CMP101</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>Management Information Systems</td>
<td>3B/BU</td>
<td>46/400</td>
<td>CMP999</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>Principles of Public Speaking**</td>
<td>3B</td>
<td>47</td>
<td>COM103</td>
<td>3</td>
<td>Speech Score Required</td>
</tr>
<tr>
<td>Introduction to Law Enforcement</td>
<td>3B</td>
<td>45</td>
<td>CRJ101</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>Criminal Justice</td>
<td>3B/BU</td>
<td>49/400</td>
<td>CRJ 999</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>Foundations of Education</td>
<td>3B</td>
<td>46</td>
<td>EDU208</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>Technical Writing</td>
<td>3B</td>
<td>46</td>
<td>ENG 111</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>Personal Finance</td>
<td>3B</td>
<td>46/400</td>
<td>FIN110</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>Money and Banking</td>
<td>3B/BU</td>
<td>48</td>
<td>FIN213/ECO 213</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>Human/Cultural Geography</td>
<td>3B</td>
<td>48</td>
<td>GEO103</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>Health &amp; Human Development</td>
<td>3B/BU</td>
<td>48/400</td>
<td>HED200</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>Substance Abuse</td>
<td>3B/BU</td>
<td>49/400</td>
<td>HED271</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>The Civil War and Reconstruction</td>
<td>3B/BU</td>
<td>47</td>
<td>HIS255</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>A History of the Vietnam War</td>
<td>3B</td>
<td>44</td>
<td>HIS999</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>History of the Soviet Union</td>
<td>3B/BU</td>
<td>45</td>
<td>HIS999</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>Fundamentals of College Algebra</td>
<td>3B</td>
<td>47/400</td>
<td>MAT 997</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>Principles of Statistics</td>
<td>3B</td>
<td>48/400</td>
<td>MAT102</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>Business Mathematics</td>
<td>3B</td>
<td>48/400</td>
<td>MKT101</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>Fundamentals of Counseling</td>
<td>3B</td>
<td>45</td>
<td>None</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>Ethics in America</td>
<td>3B/BU</td>
<td>46/400</td>
<td>PHI 106</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>Introduction to World Religions</td>
<td>3B/BU</td>
<td>48/400</td>
<td>PHI204</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>Lifespan Developmental Psychology</td>
<td>3B</td>
<td>46</td>
<td>PSY216</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>Astronomy</td>
<td>3B</td>
<td>48</td>
<td>SCI 996/997</td>
<td>3</td>
<td>Not a lab</td>
</tr>
<tr>
<td>Environment &amp; Humanity: Race to Save the Planet</td>
<td>3B</td>
<td>46</td>
<td>SCI 996/997</td>
<td>3</td>
<td>Not a lab</td>
</tr>
<tr>
<td>Principles of Physical Science 1</td>
<td>3B</td>
<td>47</td>
<td>SCI 996/997</td>
<td>3</td>
<td>Not a lab</td>
</tr>
</tbody>
</table>

The previous version of the test score range was 200-500. The current minimum score for credit is 400.

It is the candidate’s responsibility to identify exams acceptable to the credit granting institution. Each school identifies which exams are accepted, and establishes the required score for credit.
Nassau Community College DSST Application
Return this application and $50 check payable to
NCC: Lifelong Learning, CLEP DEPARTMENT, One Education Dr., Garden City, NY 11530
Phone: 516.572.9947 Email: CLEP@ncc.edu

Name (please print):
Last: First: Sex: M F

Street Address:

City, ST, ZIP Code:

Birth Date: Score Recipient:

Daytime Phone #: Cell Phone #:

Test dates (Indicate session if applicable):
1st choice: 2nd choice:

Email: Alternate Email:

Have you previously tested or taken a course at NCC? Y N
Nassau ID (required for NCC students only): N00

Students with documented disabilities: Please check box and contact office for approval and scheduling.
Please allow a minimum of two weeks for processing and approval.

*Score Recipient: Name, address and/or Code # www.getcollegecredit.com/search.html
You will provide this information when you register and pay for your exam on the day you test.

Identify which exam you are registering for. NCC does not grant credit for all exams. NCC students should review the equivalency chart and score requirements necessary to obtain credit.

- Principles of Finance
- Money and Banking
- Principles of Statistics
- Personal Finance
- Business Ethics and Society
- Introduction to Business
- Principles of Supervision
- Human Resource Management
- Organizational Behavior
- Business Mathematics
- Management Information Systems
- Introduction to Computing
- Ethics in America
- Principles of Public Speaking
- Introduction to Law Enforcement
- Criminal Justice
- Foundations of Education
- General Anthropology
- Introduction to World Religions
- Fundamentals of Counseling
- Lifespan Developmental Psych
- Humanities/Cultural Geography
- Health & Human Development
- Substance Abuse
- Art of the Western World
- The Civil War and Reconstruction
- A History of the Vietnam War
- History of the Soviet Union
- Environment & Humanity
- Fundamentals of College Algebra
- Astronomy
- Principles of Physical Science I
- Technical Writing

For updated information on exam content and sample tests: http://getcollegecredit.com/exam_fact_sheets

DSST Fees: The $50 Administrative Fee for the DSST is NON-REFUNDABLE and NON-TRANSFERABLE

One check payable to NCC for $50. An additional fee of $80 payable by credit card only will be required at the time of testing. DSST may price some exams slightly higher, and on occasion, an exam may not be available because it is under review by Prometric. Questions: Call 516.572.9947 or email clep@ncc.edu. Please allow 48 hours for a response.

Signature:

Notes or special requests

Do not write in this space

Report at: Time: Date: Location (Bldg): Room #:

Signature of Administrator Confirmation sent emailed mailed